



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



June 29, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

AWARD OF CONTRACT
PITCHESS DETENTION CENTER, EAST FACILITY - CCTV SURVEILLANCE
SYSTEM - C. P. 86519
(5th DISTRICT) (3 VOTES)

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICE AND THE SHERIFF THAT YOUR BOARD:

1. Find that Pitchess Detention Center, East Facility – CCTV Surveillance System project is categorically exempt as specified under Appendix G, Class 1 (d), of the Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.
2. Approve the project budget of \$610,000 and authorize the Sheriff to manage the project.
3. Find that Metro Video Systems, Inc. (Metro) is the lowest responsible and responsive bidder to furnish and install a Closed Circuit TV (CCTV) Surveillance System for the Pitchess Detention Center, East Facility, and award a contract in the amount not to exceed \$519,723.52.
4. Find that Convergent Technologies is non-responsive to the bid requirements for his project.

A Tradition of Service

5. Authorize the Sheriff, or his designee, to prepare and execute an agreement in the form previously approved by County Counsel with Metro Video Systems, Inc., and authorize the Sheriff, or his designee, to execute change orders up to the amount of \$70,276.48.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will provide for the purchase and installation of a networked CCTV video management, surveillance and recording system at the Pitchess Detention Center, East Facility. The project will provide the Sheriff's Department with the ability to remotely monitor activities within the jail, use recorded images as evidence in criminal prosecutions, assist in the investigation of complaints against personnel, and assist in the defense of civil claims against the Department and its personnel.

The video surveillance system will monitor inmate living areas, recreation areas, work areas, and common areas. All video images will be stored on long-term storage equipment. Using the networked remote monitoring video surveillance system will enhance the security and safety for Sheriff's personnel and inmates in the facility.

The proposed cost of \$519,723.52 includes the furnishing and installation of seventy-seven (77) fixed and remote controlled indoor/outdoor cameras, digital recording equipment, video servers, network equipment, long-term video storage equipment, and all necessary connections for a fully operable video surveillance system at the Pitchess Detention Center, East Facility.

The recommended change order amount of \$70,276.48, which is less than 14% of the total contract amount, will be used for spot asbestos abatement, contractor remobilization due to security lockdowns, and unforeseen conditions such as X-Ray scanning and coring operations. The X-Ray scanning will be required to check for any utilities and/or structural appurtenances embedded in the walls and floors prior to core drilling operations for installation of electrical conduits.

Convergent Technologies submitted a bid of \$446,442.69; however, their proposal excluded equipment that was vital to the operation of the surveillance system and they are non-responsive to the Invitation for Bid.

Metro Video Systems, Inc. is a certified Small Business Enterprise who meets the criteria established by your Board for the County's Small Business Enterprise Preference program. When the 5% bid preference is applied to Metro's bid, its bid

becomes the lowest, responsible bid, and is also lower than two other bidders as shown on Enclosure B.

Implementation of Strategic Plan Goals

These actions are consistent with the County's Strategic Plan Goals of Service Excellence and Fiscal Responsibility since this project provides improvement of security and safety to County personnel and inmates, and it increases the County's investment in public infrastructure.

FISCAL IMPACT/FINANCING

The total project cost estimate including, equipment and installation, change orders, unforeseen conditions, and X-Ray testing and coring operations is \$610,000. Sufficient funds are available in the 2003-04 Capital Project Budget under C.P. No. 86519 for the recommended services.

This project was previously bid; however, the bids received had exceeded the project budget. In order to meet the budget, the project scope was revised by modifying the recording, networking, and video storage equipment. The Project Schedule and Budget Summary are included in Enclosure A. The recommended contract with Metro is for \$519,723.52. In addition, \$70,276.48 is recommended for change orders in the project, which includes unforeseen conditions such as X-Ray scanning and coring operations.

FACTS AND PROVISION/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for termination, renegotiation, hiring qualified displaced County employees, GAIN, and Child Support Compliance will be included.

The contract contains provisions requiring the contractor to report solicitations of improper consideration by County employees and allows the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Metro is willing to consider Greater Avenue for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the contract stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

Metro is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt in accordance with Appendix G, Class 1, Subparagraph (d) of the Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, which allows repairs, maintenance, or minor alteration of existing public structures involving negligible or no expansion of use beyond that previously existing.

CONTRACTING PROCESS

On March 15, 2004, an Invitation for Bids (IFB) was released to twenty-two vendors listed in Enclosure C. A notice of the IFB was also posted on the County's website. A pre-bid conference was held on March 23 and April 6, 2004 to discuss bidding and project requirements. On April 15, 2004, eight bids were received. The apparent low bidder, Metro Video Systems, Inc. with a base bid of \$519,723.52 is the lowest responsible bidder meeting the criteria adopted by your Board. The bid results are summarized in Enclosure B.

IMPACT ON CURRENT SERVICES (OR PROJECTS)


There will be no negative impact on current County services during the performance of the recommended contract.

CONCLUSION

Please return one adopted copy of this letter to the CAO (Capital Projects Division) and Sheriff's Department, Facilities Planning Bureau.

Respectfully submitted,


LEROY D. BACA
SHERIFF


DAVID E. JANSSEN
CHIEF ADMINISTRATIVE OFFICER

June 29, 2004

ENCLOSURE A

**PITCHESS DETENTION CENTER
EAST FACILITY - CCTV SURVEILLANCE SYSTEM**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Project Program	07/16/03*	
Construction Bid and Award	06/08/04	
Construction Start	07/15/04	
Substantial Completion	2/10/05	
Acceptance	3/15/05	
Post Construction	N/A	N/A

* Indicates completed activity

II. PROJECT BUDGET SUMMARY

Budget Category	Current Encumbered Budget	Project Budget	Total Project Cost
Land Acquisition		-0-	
Construction			
Base Contract			
(a) Construction		\$519,723.52	
(b) Change Orders		\$70,276.48	
Construction Total		\$590,000.00	\$590,000.00
Equipment		-0-	
Plans and Specifications		-0-	
Consultant Services		-0-	-0-
Miscellaneous Expenditures		-0-	-0-
Jurisdictional Review and Plan Check		-0-	-0-
County Services – (ISD Telecomm Specifications)	\$5,000		\$5,000
LASD Crafts		\$15,000	\$15,000
TOTAL	\$5,000	\$610,000.00	\$610,000

June 29, 2004

ENCLOSURE B

**PITCHESS DETENTION CENTER
EAST FACILITY – CCTV SURVEILLANCE SYSTEM**

BIDS RECEIVED

Vendor	Bld Amount
Metro Video Systems, Inc.*	\$519,723.52
HCI, Inc.	\$498,759.00
RD Systems, Inc.	\$500,420.75
Global Custom Security	\$528,497.00
Henry Brothers Electronics	\$534,399.72
Instant Replay	\$546,886.87
Verizon	\$773,166.38
Convergint	Non-Responsive

*Reflects a 5% Small Business Enterprise bid preference that was applied to Metro's bid, making its bid the lowest bid.

June 8, 2004

ENCLOSURE C

**PITCHESS DETENTION CENTER
EAST FACILITY – CCTV SURVEILLANCE SYSTEM**

VENDOR LISTING

Convergint Technologies 17150 Newhope Street, Suite 516 Fountain Valley, CA 92708	Qualstar Corporation 3990_B Heritage Oak Court Simi Valley, CA 93603
Gemini Associates, Inc. 33 Musick Irvine, CA 92618	RD Systems Inc. 3041 Edinger Tustin, CA 92780
Global Custom 28631 Roadside Drive, Suite 125 Agoura Hills, CA 91301	Systems Solution Company 1011 West Olive Avenue Burbank, CA 91506
HCI, Inc. P.O. Box 638 Norco, CA 92860	Verizon 12501 Imperial Highway Norwalk, CA 90650
Henry Brothers Electronics 11515 Orangethorpe Ave., Suite A Fullerton, CA 92831-5204	Tops DVR 31131 Vir Sonora San Juan Capistrano, CA 92675
Instant Replay 13321 Beach Avenue Marina del Rey, CA 90292	Pacific Group 644 San Antonio Avenue Upland, CA 91786
Johnson Controls, Inc. 5770 Warland Drive Cypress, CA 90630	DVTel 13075 Springdale, Suite 338 Westminister, CA 95683
L-Tech Network Services, Inc. 9926 Pioneer Boulevard, Suite 101 Santa Fe Springs, CA 90670	Netversant 1640 N. Batavia Orange, CA 92867

Metro Video Systems, Inc. 1220 Imperial Avenue El Segundo, CA 90245-2698	NICE Systems Inc. 2556 Sunset Drive Ventura, CA 93001
Save On Video Sales & Consulting 15720 Ventura Blvd., Suite 228 Encino, CA 91436	Taft Electric Company 1694 Eastman Avenue Ventura, CA 93006
GNISEC Ross Center, Unit B2 10010 Canoga Avenue Chatsworth, CA 91311	ASSI Security 18001 Cowan, Suite A Irvine, CA 92614